

Login to your individual account and select your facility account from the top navigation

Click on Employees Tab

Registered Employees

The following list of employees has been gathered by the Center for Early Childhood Professional Development through individual application data entry. Use the "Update" link to modify employment records. Please [Contact Us](#) if you have questions or concerns regarding this list.

View Employees

Current Employees

ID	Name	Title	Date	Membership	Current Status	Status	
58831	Adamsontest, Mary	Teacher	6/15/2015 - Current	Level 1- Expires 4/3/2020	Current	Verified	<input type="button" value="Update"/>
83755	Adamstest, Amy	Teacher	5/14/2018 - Current	Level 1- Expires 6/1/2019	Current	Verified	<input type="button" value="Update"/>
76791	Benfordtest, Desirae	Teacher	5/29/2018 - Current	Level 1- Expires 7/2/2019	Current	Verified	<input type="button" value="Update"/>

Employees that are Self-Reported need to be reviewed and updated. Click Update.

34047	Stalsworthtest, Rayce	Teacher	10/1/2007 - Current	Level 2- Expires 9/29/2019	Current	Verified	<input type="button" value="Update"/>
83925	Sultantest, Tammie	Assistant Teacher	5/21/2018 - Current	Level 1- Expires 6/27/2019	Current	Verified	<input type="button" value="Update"/>
92378	Summer, Summer	Probationary Master Teacher	10/1/2019 - Current	Level 1- Expires 10/8/2019	Expired	Self Reported	<input type="button" value="Update"/>
86119	Walkertest, Keri	Assistant Teacher	8/21/2018 - Current	Level 1- Expires 9/24/2019	Current	Verified	<input type="button" value="Update"/>

Update the Employment Record and select Save Changes

Update Employment Record

Summer, Summer

Probationary Master Teacher

This individual is currently employed

Start Date

10/1/2019

This individual is no longer employed

End Date

Status

Verified

Save Changes

If an employee no longer works at your facility, Click Update and select This Individual is no longer employed. Put in the last day of employment in the End Date.

Update Employment Record

Adamsontest, Mary

Teacher

This individual is currently employed

Start Date

6/15/2015

This individual is no longer employed

End Date

10/01/2019

Status

Verified

Save Changes